



<b>Job Title:</b> Teaching Artist	
<b>Reports to:</b> Community Engagement Manager	
<b>Program/Department:</b> School	
<b>FLSA Status:</b> Non-Exempt	
<b>Schedule:</b> Part-Time	<b>Date Approved:</b> 07/01/2023

### SUMMARY

The **TEACHING ARTIST** fosters a positive experience for the students, visitors, parents, and administrators participating in and partnering with our Community Engagement programs. Reporting to the Community Engagement Manager, the Teaching Artist, is vital in ensuring the implementation of an impactful program, sharing a passion for dance and movement with the community. The successful candidate will work both independently and collaboratively within the Community Engagement team.

### DUTIES AND RESPONSIBILITIES

- Teach dance classes through the Community Engagement department, which can include Dance for Parkinson's, Golden Swans, Dance Discovery, Chance to Dance, and our Adult Community Classes
- Implement basic curriculum standards to teach Ballet Fundamentals, Creative Movement practices, and other dance genres within their expertise
- Set choreography for students of varied abilities
- Follow provided lesson plans and create coordinating activities
- Track program attendance
- Handle accidents and injuries in a professional, calm manner
- Prepare accident/incident reports, when needed
- Approach education and community outreach through engaged pedagogy, culturally-responsive teaching, anti-racist educational practices, and/or other inclusive teaching models and theories in coordination with provided materials
- Maintain a positive, peaceful, and safe environment for the benefit of all students in class
- Communicate with Community Engagement Manager regarding any issues, questions, or concerns related to students, parents, teachers, administrators, and guests
- Be available to work Community Engagement events such as ArtsReach
- Attend staff meetings and trainings
- Perform other duties as required or requested

### EDUCATION AND EMPLOYMENT EXPERIENCE

- High School Diploma or equivalent experience required
- Experience as a dancer and dance instructor required
- Personal qualities of integrity, credibility, and dedication to the Oklahoma City Ballet
- Excellent verbal and written communication skills
- Excellent classroom management skills
- Experience working with children from high-poverty areas, people with disabilities, and/or senior populations preferred
- Must have a polished professional demeanor as a representative of Oklahoma City Ballet
- Ability to communicate in Spanish is beneficial but not required

- Required: must provide own reliable transportation to various locations around the Oklahoma City metro area
- Required: appropriate clearance of background check

### **COMPENSATION**

The position is part-time, requiring 5 – 32 hours per week dependent on availability, compensated at \$30 per hour. Mileage is paid for use of personal vehicle outside of the Oklahoma City metro area for Community Engagement programs.

### **APPLY**

To apply, send your resume and three references to [Jobs@OKCBallet.org](mailto:Jobs@OKCBallet.org). Applications are accepted on a rolling basis.

### **EEO STATEMENT**

**Oklahoma City Ballet is a safe, inclusive workplace for people of all backgrounds and identities. Some candidates may feel like they are underqualified for a job if they do not have experience in all aspects of the job description. We encourage applicants that are excited about the role, regardless if they meet every requirement, to please apply. We believe similar, though different, experiences are transferrable.**

**Oklahoma City Ballet is committed to the principle of equal employment opportunity for all. All employment decisions are based on business needs, job requirements, and individual qualification. Oklahoma City Ballet, in compliance with all applicable federal, state, and local laws and regulations, does not believe in nor discriminate on the basis of: race; color; national, social or ethnic origin; age; religion or belief; gender; sexual orientation; gender identity; marital, civil union, domestic partner or family status; disability; genetic information; Veteran status; or any other characteristic protected by state, federal, or local law in any of its policies, practices, or procedures.**

**We expect and require the cooperation of all employees in maintaining a discrimination and harassment-free workplace.**